

# Mbizana Municipality



Date : 23 July 2018  
FROM : Executive Support and Mayoralty Manager  
TO : SCM  
Subject : Specification for Tertiary Application Services

| Description   | Quantity             |
|---|----------------------|
| 1. Laptop<br>Intel Celeron notebook *b*<br>2 GB ram<br>500gb HDD<br>15.6" Display<br>Windows 8.1 OS<br>Wireless connectivity                              | 20 per 4 venues      |
| 2. WIFI Router<br>2.1. Internet connection with data enabled to complete 3000 applications.   | 1 per four venues    |
| 3. Printing Services on site<br>3.1. Printing for 3000 applicant<br>3.2. Scanning supporting documents for applicants<br>3.3. Photocopying for applicants | 4 printers per venue |
| 4. Peer assistance<br>4.1. Computer literate assistance to assist young people to complete application online.  | 20 peer assistance   |

Mr. C Noconjo  
Executive Support and Mayoralty Manager