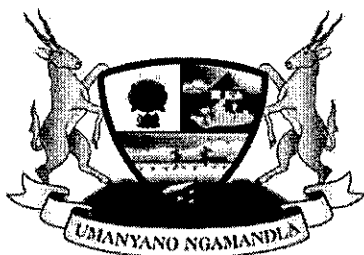


# Mbizana Local Municipality

Physical Address  
51 Winnie Madikizela  
Mandela Street  
Postal Address  
P O Box 12  
Bizana



Office of the Municipal  
Manager  
Tel: 039 251 0230  
Fax: 039 251 0917  
lmahlaka@mbizana.org.za

## EXTERNAL ADVERTISEMENT

Applicants are hereby invited from suitable qualified individuals to fill the vacant position indicated below:

**POST** : **MANAGER: ECONOMIC DEVELOPMENT**  
**DEPARTMENT** : **DEVELOPMENT PLANNING (LED Section)**  
**DURATION** : **PERMANENT**  
**TASK GRADE** : **TG 16**  
**SALARY** : **R457.572 per annum**

### 1. MINIMUM REQUIREMENTS

- ✓ Grade 12 plus Bcom Degree in Economics or Bachelor Degree in Development Studies.
- ✓ Minimum of 3 years' experience in the field of Economic Development.
- ✓ Experience in Managerial Position and knowledge of Public Sector as well as Local government shall be an added advantage.
- ✓ Experience in Project Management.
- ✓ Good Communication Skills, Report preparations / compilation and Presentation Skills.
- ✓ Negotiation Skills, Self-Motivated and Driven practitioner.
- ✓ Drivers Licence, Code EB.

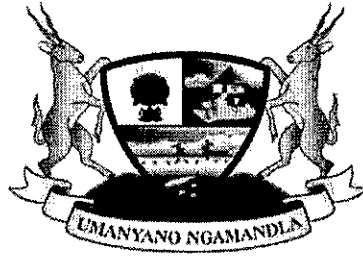
### 3. KEY PERFORMANCE AREAS:

- ✓ Development, Implementation and review of municipal strategies in line with Municipal IDP, LED Strategy, Investment Plan, Tourism Plan, Agriculture Development Plan, SMME & Cooperatives Development plans.
- ✓ Implement administrative requirements associated with Budget, PMS and SDBIP.
- ✓ Responsible for Economic Development Initiatives of the Mbizana area.
- ✓ Co-ordinate the work of Advisory Committee, LED Forum, Business Sector and all stakeholders that are align with the various LED sectors.
- ✓ Market the Municipality for Investment opportunities.
- ✓ Supervise personnel, compile performance reports as required by the Performance Management System.



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**NB: Mbizana Municipality is committed to affirmative action and Employment Equity Act 55 of 1998.**

Applicants should submit application on the Municipal Application Form available on the Municipal Website or at the Municipal premises. A comprehensive CV with traceable references, certified copies of certificates, ID and driver's licence must be submitted as part of an applicant's application. All correspondences should be addressed to: The Corporate Services Senior Manager, Mbizana Local Municipality, P.O. Box 12, Bizana, 4800 or be submitted to HR Offices during office hours. For more information please contact: Mr Z.S. Jojimali on 039-251 0230 during office hours. Closing date: ~~26-11-2018~~ <sup>27</sup> *November* @ 12pm.

**CANVASSING OF COUNCILLORS AND OR OFFICIALS WILL DISQUALIFY YOUR APPLICATION, THE MUNICIPALITY RESERVES THE RIGHT NOT TO FILL THESE POSTS.**

**No faxed or emailed applications will be accepted, applicants who have not been contacted within 30 days after the closing date should know that their applications have been unsuccessful.**

Mr L. Mahlaka  
Municipal Manager

