

Mbizana Local Municipality

Physical Address
51 Winnie Madikizela Mandela
Postal Address
P O Box 12
Bizana



Office of the Municipal
Manager
Tel: 039 251 0230
Fax: 039 251 0917
lmahlaka@mbizana.org.za

EXTERNAL ADVERTISEMENT

Mbizana Local Municipality is a category 2 Municipality that is committed to affirmative action and provisions Employment Equity Act 55 of 1998. Applications are hereby invited from suitable qualified, experienced and innovative individuals to fill the vacant position indicated below:

1. POST: SENIOR MANAGER: ENGINEERING SERVICES
DEPARTMENT: ENGINEERING SERVICES
CONTRACT: FOUR (4) YEAR FIXED TERM PERFORMANCE BASED EMPLOYMENT CONTRACT
REMUNERATION: ALL INCLUSIVE REMUNERATION PACKAGE WILL BE PAID IN ACCORDANCE WITH THE DETERMINATION OF UPPER LIMITS ISSUED BY THE MINISTER OF COOPERATIVE GOVERNANCE & TRADITIONAL AFFAIRS, GOVERNMENT NOTICE NO 42023 OF NOVEMBER 2018.

REQUIREMENTS:

- 3 Bachelor of Science in Engineering / B-Tech. Engineering or equivalent,
- 3 2 - 3 years' experience at professional/ management level or as programme / project manager,
- 3 A Certificate of competence in Municipal Finance Management Programme will be an added advantage,
- 3 Minimum of 5 years' experience at middle management level,
- 3 Proof of Registration with the Engineering Council of South Africa for a period of 3-4 years as a member,
- 3 Financial and supply chain management competencies, as prescribed in the regulations and described in these guidelines,
- 3 A valid code 08 driver's license, and
- 3 Core managerial and occupational competencies, as described in the Municipal Performance Regulations issued in terms of the Municipal Systems Act.

COMPETENCIES

- 3 Excellent Communication skills,
- 3 Technical aptitude and businesses acumen,
- 3 Project / programme management skills,
- 3 Problem solving skills,
- 3 Action driven and innovative,
- 3 Exceptional strategic planning and organizational skills and
- 3 Sound understanding of the legal and legislative framework in which government operates.

KEY PERFORMANCE AREAS

- 3 Manage complex civil infrastructure project from conceptualization, contract management, quality assurance and compliance, and ensure their proper integration to the local municipality's overall plan (IDP),
- 3 Perform financial monitoring through commissioning, operations and maintenance to ensure effective and efficient functioning of the department within the budgetary constraints of the municipality,
- 3 Manage the budget and assets assigned to the department,
- 3 Provide professional advisory services to the municipality,
- 3 Manage all the department's contracts in accordance with the signed SLA's, council requirements, ensuring adherence to the SLAs, terms of reference, letters of appointment and contracted project time lines,
- 3 Lead and direct staff in the department to ensure that they meet the objectives in line with the municipality's requirements and resources,
- 3 Provide advisory support on issues related to legislation, and
- 3 Ensure that projects reflected in the IDP are registered in accordance with MIG & CIDB requirements.

OTHER KEY REQUIREMENTS

- 3 Qualifications and SA citizenship checks will be done on all short listed candidates
- 3 Security vetting will be done
- 3 Competence assessments will be done

Applications must be submitted on the Prescribed Annexure C forms of government Gazette No. 37245 dated 17 January 2014. The application form can also be obtained from the municipal website www.mbizana.org.za or www.gpwonline.co.za. A covering letter clearly stating the position you are applying for, CV with traceable references, certified copies of certificates, ID and driver's licence must be submitted as part of an applicant's application. All correspondences should be addressed to: The Senior Manager: Corporate Services, Mbizana Local Municipality, P.O. Box 12, Bizana, 4800 or be submitted to the HR Offices during office hours. **For more information please contact: Mr Z.S. Jojimali on 039-251 0230 during office hours. Closing date: 14.02.2019 @ 12pm.**

NB: Mbizana Municipality is committed to affirmative action and Employment Equity Act 55 of 1998.

CANVASSING OF COUNCILLORS AND OR OFFICIALS WILL DISQUALIFY YOUR APPLICATION, THE MUNICIPALITY RESERVES THE RIGHT NOT TO FILL THESE POSTS.

No faxed or emailed applications will be accepted, applicants who have not been contacted within 30 days after the closing date should know that their applications have been unsuccessful.

**Mr L. Mahlaka
MUNICIPAL MANAGER**