

# Mbizana Local Municipality

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Bizana



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## **MICROSOFT LICENSES AND MANAGEMENT TOOL MBIZ LM 0053 MIC**

Tenders are hereby invited from suitable service providers for the supply of Microsoft licenses and management tool for Mbizana Local Municipality. Terms of reference to be downloaded on e-etender portal ([www.etenders.gov.za](http://www.etenders.gov.za))

**MANDATORY DOCUMENTS TO BE SUBMITTED, FAILURE TO DO SO WILL LEAD TO THE TENDER BEING REGARDED AS NON RESPONSIVE.**

A valid Tax Clearance and Pin printout as provided by SARS, Proof of registration with central supplier database (CSD). Copy of company Registration/Founding Statement/CIPC Document. Certified B-BBEE certificate or a consolidated B-BBEE in the case of a joint venture (non-elimination item). Signed JV Agreement for Joint venture where applicable. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. **No couriered, faxed, incomplete, e-mailed and late tenders will be accepted. No bidders will be considered if not registered on the Central /Mbizana Local Municipal database.** Mbizana Local Municipality reserves the right not to appoint and value for money will be the key determinant. Mbizana Local Municipal supply chain management policy will apply. **All MBD forms that are in the document must be completely filled.** Bidders must submit the tender document provided by the municipality (original document) **A signed certificate by the bidder and proof certifying that the bidder has no undisputed commitments for municipal services towards a municipality or other provider in respect of which payment is overdue more than 30 days.** All the certified copies of documents must not be more than 3 months old. Mbizana Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or part of the bid

**Evaluation Criteria:** Pre-qualification criterion 100 points-Bidders should score 60 out of 100 to proceed to second stage. Published: on the 30th of April 2019. Specifications will be available at procurement office.

**Closing date:** All tenders must be deposited in the tender box situated at the reception area by not later than 12h00 on the **23rd of May 2019** at which time they will be opened in public. All tenders must be clearly marked "Name of the project and Reference number indicated above".

**Enquiries:** Technical enquiries are addressed to Mr. M. Nqwazi, Manager: ICT @ 039 251 0230 EXT 2067, email: [nqwazim@mbizana.gov.za](mailto:nqwazim@mbizana.gov.za) and SCM enquiries to Supply Chain Manager, Mr. Z Khala @ 039 251 0230 EXT 2113, email: [khalaz@mbizana.gov.za](mailto:khalaz@mbizana.gov.za).

**Mr. L. Mahlaka**  
**Municipal Manager**