



Mbizana Local Municipality

To : SCM
From : Communications Manager
Date : 30 April 2019
RE : Specification

Sir

Kindly find the following specification of Customer Care Outreach Programme

1. 10 Official photos of the President and Deputy President of SA
2. 3 x Wall banners , 2 x Executive banners
 - Municipal logo
 - Customer care line number
 - All Batho Pele principles
3. Promotional material
 - 100 x pencil cases (Branded with municipal logo and customer care line)
 - 100 pens Neo ball pen (Branded with municipal logo and customer care line)
 - 10 x USB Pen & Laser pointer with pointer (Branded with municipal logo and customer care line)
 - 100 x desk clocks (with municipal logo and customer care line)
 - 300 flyers (info will be attached)
 - 500 disk holders (with municipal logo and customer care line)
 - 100 gift bags (Branded with municipal logo and customer care line)

NB: WE REQUEST THE APPOINTED SERVICE PROVIDER TO BRING SAMPLES WITH ART WORK.

Mr T.S. Cwibi

Communications Manager