



**MBIZANA LOCAL MUNICIPALITY**

## SPECIFICATION

QUANTITY	DESCRIPTION	SIZE
25	STAPLERS	MEDIUM
30 BOXES	BLACK PENS	
20 CUBES	SIGN HERE STICKY NOTES	
30 BOXES	ASSOCIATED COLOURS HIGHLIGHTER	NORMAL
20 BOXES	PRITT	LARGE
20 BOXES	HARD TRANSPARENCIES	A4
30 BOXES	MULTI COLOURS PAPERS	A4
	MULTI COLOURS HARD PAPERS	A4
5 BOXES	FILE FASTNERS	
10 PACKETS	FILE FOLDERS	A4
30	STAPLE REMOVER	
10	STAPLER	GIANT
25 BOXES	BROWN ENVELOPES	(15) A4 & ( 10) A5
200	WHITE PRINTING PAPER	A4
5 BOXES	TILL ROLLS	75MMx75MM
20 BOXES	RIBBON	75MMx75MM
03	HP LASER JET-CE410A (BLACK)	
03	HP COLOUR LASER JET-CE410A (CYAN)	
03	HP COLOUR LASER JET-CE410A (YELLOW)	
03	HP COLOUR LASER JET-CE410A (MAGENTA)	
06	HP LASER JET-1018	
30	A4 COUNTER BOOK	3 QUIRE
10 BOXES	SMALL MASSAGE PAPERS (WHITE)	
02	DATE STAMPS ( LEGAL SECTION, SEE ATTACHED )	

Approved/Not Approved

  
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**Mr Z. Gwala**  
 (Snr Manager Corporates)