

# Mbizana Local Municipality

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Mandela Street  
Postal Address  
P O Box 12  
Bizana



Office of the Municipal  
Manager  
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Advert 04.10.2019

No.	PROJECT NAME	BID NUMBER	COMPULSORY BRIEFING
1	Supply, Delivery & Installation of Office Furniture (Filling Cabinets)	MBIZ LM 0029 OFFC	10/10/2019 10h00

Tenders are hereby invited from suitable/qualified service providers for the above mentioned project. Tender Documents will be uploaded at etender portal.

## **MANDATORY DOCUMENTS TO BE SUBMITTED, FAILURE TO DO SO WILL LEAD TO THE TENDER BEING REGARDED AS NON RESPONSIVE.**

A valid Tax Clearance and Pin printout as provided by SARS, Proof of registration with central supplier database (CSD). Copy of company Registration/Founding Statement/CIPC Document. Certified B-BBEE certificate or a consolidated B-BBEE in the case of a joint venture (non-elimination item). Signed JV Agreement for Joint venture where applicable. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. **No couriered, faxed, incomplete, e-mailed and late tenders will be accepted. No bidders will be considered if not registered on the Central Supplier database.** Mbizana Local Municipality reserves the right not to appoint and value for money will be the key determinant. Mbizana Local Municipal supply chain management policy will apply. **All MBD forms that are in the document must be completely filled.** Bidders must submit the tender document provided by the municipality (original document) **A signed certificate by the bidder and proof certifying that the bidder has no undisputed commitments for municipal services towards a municipality or other provider in respect of which payment is overdue more than 30 days.** All the certified copies of documents must not be more than 3 months old. Mbizana Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or part of the bid. **Evaluation Criteria:** Pre-qualification criterion 100 points-Bidders should score 60 out of 100 to proceed to second stage.

**Closing date:** All tenders must be deposited in the tender box situated at the reception area by not later than 12h00pm on the 23rd October 2019 at which time they will be opened in public. All tenders must be clearly marked "Name of the project and Reference number indicated above".

**Enquiries:** Technical enquiries are addressed to **Mr. Z. Khala, Manager: SCM @ 039 251 0230 EXT 2113, email:khalaz@mbizana.gov.za** and SCM enquiries to Supply Chain Manager, Mr. Z Khala @ 039 251 0230 EXT 2113, email: khalaz@mbizana.gov.za.

**Mr. L. Mahlaka**  
**Municipal Manager**