

Date : 03rd November 2019
To : Supply Chain Manager
From : Senior Manager: Community Services Department
RE : Specification for rehabilitation of EXT 3 dumping site

TERMS OF REFERENCE

The municipality wants to appoint a service provider for a period of three months for the Provision of suitable plant for rehabilitation of EXT 03 Dumping site in ward 1, Mbizana Local Municipality.

The service providers must take note of the following key requirements of the client:

- The service provider must have full understanding of Landfill site operations and Project Management i.e. key personnel acquired Waste Management Techniques/ Environmental Management (attach CV's and Qualifications).
- The rate quoted must include the fuel (Wet Rate)
- The constructor must own the plant (Provide proof of ownership) or proof showing terms and conditions of hiring plant (must make sure that it will be available on the dates agreed by the municipality) and provide signed agreement with the owner of machinery.
- The plant must come with operators for the entire project period.
- The plant must not stand for a period of more than 2 days if there is a mechanical problem.
- The appointed service provider must provide the municipality with a work programme 3 days after the appointment date.
- The appointed service provider must deliver the plant to the municipality within three days after the appointment date.
- The plant will work from Monday to Friday 08:00 to 16:30 with a thirty minutes lunch time.
- Under no circumstances will the plant not work because the operators are not available. There should be a contingency plan to have a second operator on standby to replace any operator that is sick or on leave or for any other reason.
- The rate must include the costs of the operators and diesel and any other costs as there will be no additional amount to be added on the award budget.
- The claim must be submitted with timesheets as a proof of work on site before any payment can be done.
- The monthly payments and work to be done must be agreed upon before the actual signing of the contract.

MONTH 1

ITEM	DESCRIPTION	QUANTITY/LENGTH	DURATION
1.	Pushing, burying, covering and compacting waste using appropriate machinery.	4000m ²	5 days per month/whenever necessary
2.	Levelling & compaction of access road to the existing dug cells.	40m road to the cells	5 days per month
3.	Collecting and Clearing of alien plants around the site using labour and herbicides.	As per demand	5 days per week including weekends

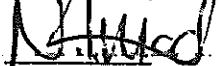
MONTH 2

ITEM	DESCRIPTION	QUANTITY/LENGTH	DURATION
1.	Pushing, burying, covering and compacting waste using appropriate machinery.	4000m ²	5 days per month/whenever necessary
3.	Collecting and Clearing of alien plants around the site using labour and herbicides.	10 000m ²	5 days per week including weekends

MONTH 3

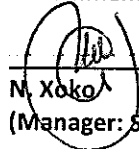
ITEM	DESCRIPTION	QUANTITY/LENGTH	DURATION
1.	Pushing, burying, covering and compacting waste using appropriate machinery.	4000m ²	5 days per month/whenever necessary
2.	Digging 1 rectangular trench /cell for future burial of waste.	80m long, 10m wide and 6m deep	5 days per month
3.	Collecting and Clearing of alien plants around the site using labour and herbicides.	10 000m ²	5 days per week including weekends
4.	Levelling & compaction of access road to the new dug cells.	40m road to the cells	5 days per month

Requested by:



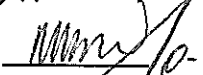
N. Madikizela
(Waste Management Officer)

Recommended by:



N. Xoko
(Manager: Soc. & Environ.)

Approved by:



M. M. Khuzwayo
(Senior Manager: Comm. Serv.)