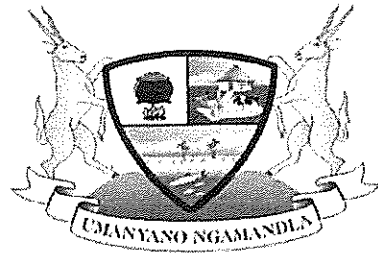


Mbizana Local Municipality

From : Mayoral & Executive Support Manager
To : Municipal Manager
Date : 11/11/2019
RE : Request for Approval



Ward 11, 14 & 16 have been identified as anti-poverty sites whereby government has been mandated to assist in poverty alleviation in these 3 wards. The Mayor will hold a special Dialogue & Prayer in ward 16 on the 11th of December 2019 and also deliver food vouchers to the elderly as they are the primary caregivers and financial household runners in these villages. Also in the interests of curbing the sexual victimisation and murder of elderly women, the Department of Social Development, SAPS, Safety & Security Liaising Office will also be part of this event together with elderly women of all wards of Mbizana who are primary household runners (2 in each ward).

This letter seeks to request your good office to approve this Dialogue & Prayer for senior citizens which will be held on the 11 December 2019. The programme will require:

ITEM	QUANTITY
1. CATERING (MORNING TEA & LUNCH)	400 people
2. FRONT DECOR	1
3. PA SYSTEM	1
4. TOILETS	2
5. VOUCHERS	200