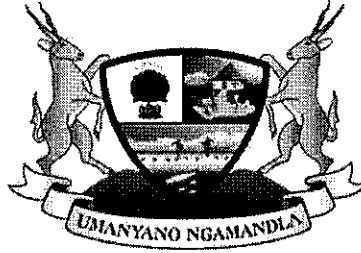


# Mbizana Local Municipality

Physical Address  
51 Winnie Madikizela  
Mandela Street  
Postal Address  
P O Box 12  
Bizana



Office of the Municipal  
Manager  
Tel: 039 251 0230  
Fax: 039 251 0917  
lmahlaka@mbizana.org.za

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## REQUEST FOR QUOTATION MBIZ LM/14/05/20/ S&D DLTC STA

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### ADVERT SUPPLY & DELIVERY OF DLTC STATIONERY

Quotations are hereby invited from suitable service providers for **Supply & Delivery of DLTC Stationery**. Specifications and terms of reference are available in the municipal website from the links indicated at the bottom of this publication.

#### **MANDATORY DOCUMENTS TO BE SUBMITTED, FAILURE TO DO SO WILL LEAD TO THE TENDER BEING REGARDED AS NON RESPONSIVE.**

A Tax Pin printout as provided by SARS, Proof of registration with central supplier database (CSD). Copy of company Registration/Founding Statement/CIPC Document. Original/ Certified B-BBEE certificate or a consolidated B-BBEE in the case of a joint venture (non-elimination item). Signed JV Agreement for Joint venture where applicable. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. **No couriered, faxed, incomplete, e-mailed and late tenders will be accepted. No bidders will be considered if not registered on the Central Supplier Database.** Mbizana Local Municipality reserves the right not to appoint the highest scoring bidder. Value for money will be one of key determinant. Mbizana Local Municipal supply chain management policy will apply. **MBD 1, 4, 6.1, 6.2, 6.4, 8 and 9 are compulsory submission. A signed certificate by the bidder and proof certifying that the bidder has no undisputed commitments for municipal services towards a municipality or other provider in respect of which payment is overdue more than 30 days.** All the certified copies of documents must not be more than 6 months old. Mbizana Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or part of the bid.

**Published:** on the 15<sup>th</sup> May 2020. Specifications will be available at procurement office.

**Compulsory Briefing:** Not Applicable.

**NB: NO TENDERS WILL BE CONSIDERED FROM PERSON(S) IN THE SERVICE OF THE STATE AND COMPAN(Y) NIES NOT REGISTERED IN THE CENTRAL DATABASD.**

**Closing date:** All tenders must be emailed to [quotes.scm@mbizana.gov.za](mailto:quotes.scm@mbizana.gov.za) by not later than 12h00 on the 26<sup>th</sup> of May 2020. All quotations must be clearly marked "Name of the project and Reference number indicated above".

Terms of reference or specification must be downloaded from the following link/ address by selecting the project name as indicated: <http://www.mbizana.gov.za/tenders/>

All required MBD forms must be downloaded from the following link/ address: <http://www.mbizana.gov.za/wp-content/uploads/2020/05/MBD-FORMS.pdf>

**Enquiries:** Technical enquiries are addressed to **Mr. D.N. Liphoko, Manager: Safety & Security, @ 078 554 1707, email: [liphokod@mbizana.gov.za](mailto:liphokod@mbizana.gov.za)** and SCM enquiries to **Supply Chain Manager, Mr. Z Khala @ 079 886 0942, email: [khalaz@mbizana.gov.za](mailto:khalaz@mbizana.gov.za).**

  
Mr. L. Mahlaka  
Municipal Manager

Supply Chain Management Office
Approved/Not Approved
Date:.....Signature:.....