

Mbizana Local Municipality

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P O Box 12
Bizana



Office of the Municipal
Manager
Tel: 039 251 0230
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lmahlaka@mbizana.org.za

REQUEST FOR QUOTATION MBIZ LM/27/08/20/ S&D CM

RE-ADVERT SUPPLY & DELIVERY OF CLEANING MATERIAL

Quotations are hereby invited from suitable service providers for Supply & Delivery of Cleaning Material. Specifications and terms of reference are available in the municipal website.

NB: MANDATORY DOCUMENTS TO BE SUBMITTED, FAILURE TO DO SO WILL LEAD TO THE TENDER BEING REGARDED AS NON-RESPONSIVE.

A Tax Pin printout as provided by SARS, Proof of registration with central supplier database (CSD). Copy of company Registration/Founding Statement/CIPC Document. Original/ Certified B-BBEE certificate or a consolidated B-BBEE in the case of a joint venture (non-elimination item). Signed JV Agreement for Joint venture where applicable. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. No couriered, hand delivered, faxed, incomplete and late tenders will be accepted. No bidders will be considered if not registered on the Central Supplier Database. Mbizana Local Municipality reserves the right not to appoint the highest scoring bidder. Value for money will be one of key determinant. Mbizana Local Municipal supply chain management policy will apply. MBD 1, 4, 6.1, 6.2, 6.4, 8 and 9 are compulsory submission. A signed certificate by the bidder and proof certifying that the bidder has no undisputed commitments for municipal services towards a municipality or other provider in respect of which payment is overdue more than 30 days. All the certified copies of documents must not be more than 6 months old. Mbizana Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or part of the bid. Evaluation Criterion is 80/20. Threshold for Local Content is 100%

Published: on the 21/10/2020. .

Compulsory Briefing: Not Applicable.

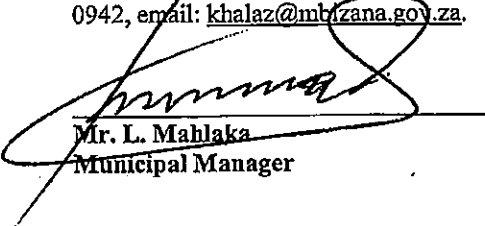
NB: NOTENDERS WILL BE CONSIDERED FROM PERSON(S) IN THE SERVICE OF THE STATE AND COMPAN(Y) NIES NOT REGISTERED IN THE CENTRAL DATABASED.

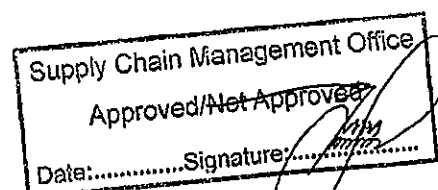
Closing date: 30 October 2020; All tenders must be emailed to quotes.scm@mbizana.gov.za by not later than 12h00. All quotations must be referenced stating "Name of the project and Reference number indicated above".

Terms of reference or specification must be downloaded from the following link/ address by selecting the project name as indicated: <http://www.mbizana.gov.za/tenders/>

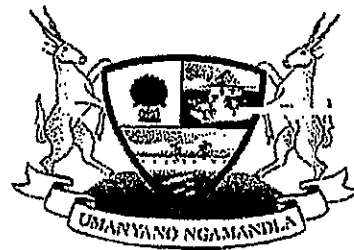
All required MBD forms must be downloaded from the following link/ address: <http://www.mbizana.gov.za/wp-content/uploads/2020/06/Mbizana-LM-MBD-Forms.pdf>

Enquiries: Technical enquiries are addressed to Ms. N. Rabie, Manager: Auxiliary Services, @ 060 986 8639, email: rabien@mbizana.gov.za and SCM enquiries to Supply Chain Manager, Mr. Z Khala @ 079 886 0942, email: khalaz@mbizana.gov.za.


Mr. L. Mahlaka
Municipal Manager



Mbizana Local Municipality



TO : Senior Manager Corporate Services
FROM : Manager Admin Support & Auxiliary Services
DATE : 12 August 2020
SUBJECT : Municipal Cleaning Material

The above matter bears reference

PURPOSE

To request the support of the Municipality by offering financial assistance


BACKGROUND: In order to adhere to occupational Health & Safety acts (85 of 1993) which are to provide for the health and safety of the person at work, the municipality facilities need to be adequate clean and well maintained all the time. To fulfil these functions, House Keeping section needs to be well equipped with cleaning material and working tools.

RECOMMENDATION: It is on the above background that we request your good office to approve purchasing of cleaning material as it urgently needed by the Auxiliary Services Section.

Specification For Cleaning Material

QUANTITY	DESCRIPTION	SIZE
20 BALES	BLACK GARBAGE	40 MICRONS
20 BOXES	BLUE LATE GLOVES	30 MEDIUM & 20 LARGE
10	PINE GEL	25L
100 BALES	TOILET PAPERS	2PLY
03	EXTENSION CORD	20M

Project: Operational Municipal running cost, Function: Administrative Support & corporate Services, Item: Expenditure inventory consumed material, Segment: Cleaning Material 1010260070.


Ms. N.S. Rabie
Manager Admin Support & Auxiliary Services

Confirmation Budget


Ms Z. Mphahlele 13/08/20
Budget & Reporting Manager

Approved by:


Mr Z. Gwala
SNR Manager Corporate Serv